



# Voting Information News

April 2004 vs Vol. 14, No. 4

*A roundup of voting news from the Federal Voting Assistance Program (FVAP)  
For voters, potential voters and those who assist voters.*

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## Voting Assistance Officers

### "To Do" This Month:

☑ Post voting and election information, including this newsletter and the voting news releases on bulletin boards and in unit/installation/ship newspapers to ensure that everyone receives election information in a timely manner.

☑ Take an inventory to ensure you have adequate supplies of the absentee voting materials, then distribute to all that you assist (including family members). One of the best ways to distribute these materials is to conduct local voting information sessions or training workshops.

☑ Plan to participate in one of the training workshops conducted by the FVAP in or near your area. The workshop schedule is available from your Service Voting Action Officer

## Mailing Election Materials

While many states allow electronic transmission (faxing) of election materials as an alternative, the fact remains that mail transit time continues to be a primary obstacle to ensuring timely delivery of election materials. Many citizens are located in remote areas around the world where mail is not delivered or picked up on a regular basis (such as Service members in Operation Iraqi Freedom, sailors and marines aboard ship, airmen and sailors at isolated tracking sites around the world, as well as Peace Corps workers and missionaries in remote areas). For these individuals (and all other citizens using the postal system), the FVAP has a few mailing tips to speed up the mailing process. We have also listed two charts of common addressing abbreviations provided by the U.S. Postal Service (See charts on page 2).

### Addressing Tips:

Type or print legibly in uppercase letters. No punctuation is needed. Include all of the following address information:

- Recipient's name. Recipient's street address, post office box number, rural route number, box number, highway contract route number, suffixes, directionals, locators, Apartment number, Suite number or room number.

- Recipient's city, state and ZIP Code (and if known the four-digit add-on, ZIP+4. Be sure to hyphenate the ZIP+4. For more ZIP Code information, please visit the Postal Service web site at [www.usps.gov](http://www.usps.gov).)

- Always use a return address to include all elements of the destination

address. Place in the upper left corner of the mail piece.

### Please Note:

If a post office box number and a street address are used, make sure that the place where you want the mail delivered appears on the line immediately above the city, state, and ZIP Code line and that the ZIP Code or ZIP+4 code corresponds to that address.

### International Addressing:

For international mail, include the applicable foreign code, city or town, province or state name, and country name. Put the foreign postal code in front of the city or town name and on the same line. Place the city or town name and the province or state name on the next line after the street address information. Write the name of the foreign country in capital letters on the last line of the address.

### Final Tips:

The Federal Post Card Application (FPCA) does not require postage if mailed in the U.S. postal system which includes all U.S. military post offices (APO, FPO) overseas as well as diplomatic pouches. Many Embassies and Consulates have access to U.S. military post offices. Those that have access will accept the FPCA and give it to the U.S. military post office where it will be mailed with no postage required. The FPCA may also be sent postage-free through the diplomatic pouch at Embassies and Consulates. However, the diplomatic pouch may not have a regular pick-up schedule. If you are mailing election materials from  
(Continued on page 2)

### "To Do" This Month (continued):

☑ Ensure that people know how to get in touch with you for voting assistance. Provide the installation or Embassy/Consulate telephone operator your name and contact information to refer callers requiring voting assistance.

☑ If you have e-mail, please request to receive your copy of this newsletter and the voting news releases electronically. This will help to ensure that you are kept up-to-date about current election information. You can make this change by e-mailing the FVAP at [vote@fvap.ncr.gov](mailto:vote@fvap.ncr.gov).

☑ Visit the FVAP's website at [www.fvap.gov](http://www.fvap.gov) often for up-to-date information and materials.

## MAILING (continued)

overseas and do not have access to a U.S. Embassy/Consulate or an APO/FPO address, please affix the proper postage necessary to get the materials through the U.S. postal system.

Please follow these tips when mailing election materials to reduce the number of handlings in the mail system and move your election materials more efficiently through the mails.

### State Abbreviations

AL = Alabama	AK = Alaska	AS = American Samoa
AZ = Arizona	AR = Arkansas	CA = California
CO = Colorado	CT = Connecticut	DE = Delaware
DC = District of Columbia	FM = Federated States of Micronesia	FL = Florida
GA = Georgia	GU = Guam	HI = Hawaii
ID = Idaho	IL = Illinois	IN = Indiana
IA = Iowa	KS = Kansas	KY = Kentucky
LA = Louisiana	ME = Maine	MH = Marshall Islands
MD = Maryland	MA = Massachusetts	MI = Michigan
MN = Minnesota	MS = Mississippi	MO = Missouri
MT = Montana	NE = Nebraska	NV = Nevada
NH = New Hampshire	NJ = New Jersey	NM = New Mexico
NY = New York	NC = North Carolina	ND = North Dakota
MP = Northern Mariana Islands	OH = Ohio	OK = Oklahoma
OR = Oregon	PA = Pennsylvania	PR = Puerto Rico
RI = Rhode Island	SC = South Carolina	SD = South Dakota
TN = Tennessee	TX = Texas	UT = Utah
VT = Vermont	VA = Virginia	VI = Virgin Islands
WA = Washington	WV = West Virginia	WI = Wisconsin
WY = Wyoming		

### Military Post Office Abbreviations

APO = Army/Air Force Post Office	FPO = Fleet Post Office – Navy, Marines, Coast Guard	
AA = Armed Forces the Americas	AE = Armed Forces Europe	AP = Armed Forces Pacific

### Common Abbreviations

APT = Apartment	AVE = Avenue	BLVD = Boulevard
CTR = Center	CIR = Circle	CT = Court
DR = Drive	E = East	EXPY = Expressway
HTS = Heights	HWY = Highway	IS = Island
JCT = Junction	LK = Lake	LN = Lane
MTN = Mountain	N = North	NE = Northeast
NW = Northwest	PKWY = Parkway	PL = Place
PLZ = Plaza	RDG = Ridge	RD = Road
RM = Room	S = South	SE = Southeast
SQ = Square	ST = Street	STA = Station
STE = Suite	SW = Southwest	TER = Terrace
TRL = Trail	TPKE = Turnpike	VLV = Valley
W = West	WAY = Way	

## MAILING INSTRUCTIONS FOR DEPLOYED UNIFORMED SERVICES MEMBERS

For all Uniformed Services members deployed to the Operation Iraqi Freedom and Operation Enduring Freedom regions the following dates are recommended to ensure mailing receipt of balloting material:

Request Ballot from Elections Officials by: **15 Aug 04**

Mail voted Ballot back to Election Officials by: **11 Oct 04**

For all other Uniformed Services members overseas the following recommended dates are provided:

Request Ballot from Elections Officials by: **15 Aug 04**

Mail voted Ballot back to Election Officials by: **15 Oct 04**

**IMPORTANT:**

1. With these dates, Uniformed Services members should safely receive their State ballots in time to be voted, returned to the local election office, and be counted. However, it should be emphasized that for any reason if their ballot arrives late or after the last mailing date, they should still vote the ballot and mail it immediately.
2. Alternative: As an alternative a voter outside the U.S. may use the Federal Write-In Absentee Ballot (FWAB) if their State absentee ballot is not received in a timely manner (by October 15<sup>th</sup>).

## FROM THE STATES

**TEXAS** allows eligible overseas voters to use the Federal Write-In Absentee Ballot (FWAB) to vote in any general, special, primary or runoff election for Federal office. If you are a Texas resident overseas, have applied for your absentee ballot at least 30 days prior to the election and have not received your ballot from your local jurisdiction at least two weeks before the election, you can use the FWAB to vote. Contact your Voting Assistance Officer or a U.S. Embassy or Consulate to obtain this form. Texas also allows five days after the election for your ballot to reach the local election official. However, the ballot must be "placed in delivery" (mailed or sent via a delivery service such as Federal Express) by 7:00 p.m. on election day.

**VIRGINIA:** Active duty military personnel who are legal Virginia residents and who will be outside the continental U.S. for Virginia elections in 2004 can take advantage of the special voting procedures Virginia will allow for their elections this year. Specifically, you may apply for your ballot by fax or in some cases e-mail and have the ballot *e-mailed* to you. You must, however, return your voted ballot by mail or a commercial delivery service. This will reduce the time it takes on two legs of the absentee ballot process. Please see <http://www.sbe.va.us> for more information. ✓

**Voting Action Officers****Department of State: Office of Overseas Citizens Services**

Chief VAO: Mr. Jack Markey, **tel:** (202) 736-4937, **fax:** (202) 647-6201, **E-mail:** markeyjd@state.gov  
Deputy VAO: Ms. Bonita Harris, **tel:** (202) 647-5435, **fax:** (202) 647-6201, **E-mail:** harrisbg@state.gov

**Service Voting Action Officers**

**U.S. Dept. of the Army:** Mr. James Davis **tel:** (703) 325-4530 **DSN:** 221-4530; **fax:** (703) 325-4532  
**DSN fax:** 221-4532; **E-mail:** davisj@hoffman.army.mil,  
**https://www.perscomonline.army.mil/tagd/pssd/psb/voting/votingindex.htm**

**U.S. Dept. of the Navy:** LT Brian Campbell **tel:** 1-866-U-ASK-NPC (827-5672); **DSN:** 882-4327, **fax:** (901) 874-2785,  
**DSN fax:** 882-2785; **E-mail:** MILL\_navyvote@navy.mil, **http://www.persnet.navy.mil/nvap**

**U.S. Dept. of the Air Force:** Lt. Col. Lee Shick **tel:** (210) 565-2338 (MSgt. Julie Schlip), **toll free:** 1-866-229-7074 (select option 4, then 6 from menu), **DSN:** 665-2338; **fax:** (210) 565-2543, **DSN fax:** 665-2543;  
**E-mail:** afpc/dpsfvotingpgmdlist@randolph.af.mil; **http://www.afpc.randolph.af.mil/votefund/**

**U.S. Marine Corps:** GySgt Kenneth B. Warford **tel:** (703) 784-9511, **DSN:** 278-9511;  
**fax:** (703) 784-9827, **DSN fax:** 278-9827; **E-mail:** warfordkb@manpower.usmc.mil  
**https://lnweb1.manpower.usmc.mil/manpower/mi/mra\_ofct.nsf/mrp/Voting+Home**

**U.S. Coast Guard:** YNCS Lori McNaught **tel:** (202)-267-1636, **fax:** (202) 267-4823;  
**E-mail:** LMcNaught@comdt.uscg.mil, **http://www.uscg.mil/hq/g-w/g-wp/g-wpm/g-wpm-1/VotingAssistance/Voting\_Assistance.htm**

**All of the above can also be reached through the DoD Voting Information Center and the FVAP Website.**

## Federal Voting Assistance Program

Department of Defense  
Washington Headquarters  
Services  
1155 Defense Pentagon  
Washington, DC  
20301-1155

PHONE:  
(703) 588-1584  
DSN 425-1584

FAX:  
(703) 588-0108  
DSN 425-0108

VOTING INFORMATION  
CENTER:  
(703) 588-1343  
DSN 425-1343

TOLL FREE:  
1-800-438-VOTE (8683)

*Visit our website for  
international toll-free phone  
and fax numbers.*

E-MAIL:  
[vote@fvap.ncr.gov](mailto:vote@fvap.ncr.gov)

Website:  
[www.fvap.gov](http://www.fvap.gov)

# Vote!

## INTERNET VOTING PROJECT HAS BEEN TERMINATED FOR 2004

In December 2001 Congress requested that the Department of Defense conduct an electronic voting experiment to gather data and make recommendations regarding the use of the Internet for registration and voting by Uniformed Services personnel and overseas citizens. The Federal Voting Assistance Program (FVAP) worked closely with seven volunteer states and nearly 50 counties to develop a highly secure web-based registration and voting system for use in the 2004 elections to carry out this mandate.

Concerns were raised that no Internet voting system could be 100% secure, given the current vulnerabilities of the Internet itself as well as voters' personal computers. Consequently, the Department of Defense has decided not to deploy the Secure Electronic Registration and Voting Experiment (SERVE) system rather than potentially bringing the integrity of the election results into doubt.

### HAVING DIFFICULTY ACCESSING THE FVAP WEBSITE?

For those of you who have been having difficulty accessing the FVAP website: [www.fvap.gov](http://www.fvap.gov), try going to this alternate address: <http://131.84.1.219/>. If you are still not able to get to the site, please contact us at [vote@fvap.ncr.gov](mailto:vote@fvap.ncr.gov).

**Federal Voting Assistance Program**  
Department of Defense  
Washington Headquarters Services  
1155 Defense Pentagon  
Washington, DC 20301-1155



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**PAR AVION**

**OFFICIAL VOTING INFORMATION MATERIAL – FIRST CLASS MAIL**

NO POSTAGE NECESSARY IN THE U.S. MAIL – DMM E080